

Service Area

Fresh Harvest Food Bank serves individuals and families in Douglas County and local surrounding areas. Proof of address is required in the form of a current driver's license, current utility bill, or other official ID or mail.

Family Qualification

Fresh Harvest Food Bank services are available to individuals and families suffering financial or medical hardship. Upon acceptance to the program, these individuals and families including all household members will be referred to as a Family. Documentation is required for all household members in the form of birth certificate, drivers' license, social security card, school report card, or other official ID.

Family Registration

Families must complete a Family Registration Form and provide the requested financial information including current household income from all sources, assets and expenses. If registration is approved, families may be admitted to the program, as soon as space is available. Further continuation in the program may be determined by total household income in relation to household size, assets, medical hardship, and availability of program resources. Families will be notified of their acceptance into the program and will be notified prior to their final scheduled food distribution.

Families may be asked to update their application with current financial information and documentation at any time. False information provided is cause for **immediate** removal from program.

Family Responsibilities

- Families must complete and sign Fresh Harvest Food Bank’s Family Registration and Family Policies documents.
- Families are expected to be respectful of Fresh Harvest Food Bank staff, volunteers, and other Families at all times.
- Families must maintain a current email address and phone number for contact with the food bank. Important notices may be emailed to Families. It is the Family’s obligation to read these notifications and respond appropriate, if necessary.
- Families with children are responsible for their supervision and the behavior of their children while visiting the food bank.
- Families are responsible for any personal property brought to the food bank.
- Families are required to register for the program and pick up their monthly food distributions in person.
- Following their first food distribution, Families are required to return their prior month’s reusable bags when picking up their monthly food distributions.
- Families must promptly notify the food bank of any change to the information provided on their registration form.
- Families must notify the food bank if they are unable to pick up their food during their scheduled time. Failure to pick up their food or notify the food bank 24 hours prior to their scheduled time may result in removal from the program.

I have reviewed and understand the above Family Policies.

Signature: _____ Date: _____